

Compliance Checklist

Queensland College of Teachers Annual Report 2018

Summary of requirement		Basis for requirement	Annual report reference
Letter of compliance	<ul style="list-style-type: none"> A letter of compliance from the accountable officer or statutory body to the relevant Minister/s 	ARRs – section 7	3
Accessibility	<ul style="list-style-type: none"> Table of contents Glossary 	ARRs – section 9.1	4 100
	<ul style="list-style-type: none"> Public availability 	ARRs – section 9.2	2
	<ul style="list-style-type: none"> Interpreter service statement 	Queensland Government Language Services Policy ARRs – section 9.3	2
	<ul style="list-style-type: none"> Copyright notice 	Copyright Act 1968 ARRs – section 9.4	2
	<ul style="list-style-type: none"> Information Licensing 	QGEA – Information Licensing ARRs – section 9.5	n/a
General information	<ul style="list-style-type: none"> Introductory Information 	ARRs – section 10.1	5 - 7
	<ul style="list-style-type: none"> Agency role and main functions 	ARRs – section 10.2	2, 5, Appendix 1
	<ul style="list-style-type: none"> Machinery of Government changes 	ARRs – section 31 and 32	n/a
	<ul style="list-style-type: none"> Operating environment 	ARRs – section 10.3	8 – 9, 16 – 17
Non-financial performance	<ul style="list-style-type: none"> Government's objectives for the community 	ARRs – section 11.1	8
	<ul style="list-style-type: none"> Other whole-of-government plans / specific initiatives 	ARRs – section 11.2	8, 26, 28, 32, 37
	<ul style="list-style-type: none"> Agency objectives and performance indicators 	ARRs – section 11.3	10 – 15
	<ul style="list-style-type: none"> Agency service areas and service standards 	ARRs – section 11.4	10 – 15
Financial performance	<ul style="list-style-type: none"> Summary of financial performance 	ARRs – section 12.1	42 – 45
Governance – management and structure	<ul style="list-style-type: none"> Organisational structure 	ARRs – section 13.1	46 – 48
	<ul style="list-style-type: none"> Executive management 	ARRs – section 13.2	59
	<ul style="list-style-type: none"> Government bodies (statutory bodies and other entities) 	ARRs – section 13.3	Appendix 6
	<ul style="list-style-type: none"> Public Sector Ethics Act 1994 	Public Sector Ethics Act 1994 ARRs – section 13.4	54
	<ul style="list-style-type: none"> Queensland public service values 	ARRs – section 13.5	5, 6, 32
Governance – risk management	<ul style="list-style-type: none"> Risk management 	ARRs – section 14.1	50 – 51, 91
	<ul style="list-style-type: none"> Audit committee 	ARRs – section 14.2	50 – 51, 91

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Summary of requirement	Basis for requirement	Annual report reference	
and accountability	• Internal audit	ARRs – section 14.3	50 – 51
	• External scrutiny	ARRs – section 14.4	12, 50 – 51, 54
	• Information systems and recordkeeping	ARRs – section 14.5	52
Governance – human resources	• Strategic workforce planning and performance	ARRs – section 15.1	53
	• Early retirement, redundancy and retrenchment	Directive No.11/12 <i>Early Retirement, Redundancy and Retrenchment</i> Directive No.16/16 <i>Early Retirement, Redundancy and Retrenchment</i> (from 20 May 2016) ARRs – section 15.2	52
Open Data	• Statement advising publication of information	ARRs – section 16	51
	• Consultancies	ARRs – section 33.1	https://data.qld.gov.au
	• Overseas travel	ARRs – section 33.2	https://data.qld.gov.au
	• Queensland Language Services Policy	ARRs – section 33.3	n/a
Financial statements	• Certification of financial statements	FAA – section 62 FPMS – sections 42, 43 and 50 ARRs – section 17.1	81
	• Independent Auditor's Report	FAA – section 62 FPMS – section 50 ARRs – section 17.2	82 – 84

FAA *Financial Accountability Act 2009*

FPMS *Financial and Performance Management Standard 2009*

ARRs *Annual report requirements for Queensland Government agencies*