

Compliance Checklist

Queensland College of Teachers Annual Report 2019

Summary of requirement		Basis for requirement	Annual report reference
Letter of compliance	<ul style="list-style-type: none"> A letter of compliance from the accountable officer or statutory body to the relevant Minister/s 	ARRs – section 7	3
Accessibility	<ul style="list-style-type: none"> Table of contents Glossary 	ARRs – section 9.1	4 109
	<ul style="list-style-type: none"> Public availability 	ARRs – section 9.2	2
	<ul style="list-style-type: none"> Interpreter service statement 	Queensland Government Language Services Policy ARRs – section 9.3	2
	<ul style="list-style-type: none"> Copyright notice 	Copyright Act 1968 ARRs – section 9.4	2
	<ul style="list-style-type: none"> Information Licensing 	QGEA – Information Licensing ARRs – section 9.5	n/a
General information	<ul style="list-style-type: none"> Introductory Information 	ARRs – section 10.1	5 – 7
	<ul style="list-style-type: none"> Machinery of Government changes 	ARRs – section 10.2, 31 and 32	n/a
	<ul style="list-style-type: none"> Agency role and main functions 	ARRs – section 10.2	2, 5, Appendix 1
	<ul style="list-style-type: none"> Operating environment 	ARRs – section 10.3	8 – 9, 16 – 19
Non-financial performance	<ul style="list-style-type: none"> Government's objectives for the community 	ARRs – section 11.1	8
	<ul style="list-style-type: none"> Other whole-of-government plans / specific initiatives 	ARRs – section 11.2	8 - 9, 23
	<ul style="list-style-type: none"> Agency objectives and performance indicators 	ARRs – section 11.3	10 – 15
	<ul style="list-style-type: none"> Agency service areas and service standards 	ARRs – section 11.4	10 – 15
Financial performance	<ul style="list-style-type: none"> Summary of financial performance 	ARRs – section 12.1	44 – 47
Governance – management and structure	<ul style="list-style-type: none"> Organisational structure 	ARRs – section 13.1	48 – 50
	<ul style="list-style-type: none"> Executive management 	ARRs – section 13.2	52
	<ul style="list-style-type: none"> Government bodies (statutory bodies and other entities) 	ARRs – section 13.3	Appendix 6
	<ul style="list-style-type: none"> Public Sector Ethics Act 1994 	Public Sector Ethics Act 1994 ARRs – section 13.4	56
	<ul style="list-style-type: none"> Queensland public service values 	ARRs – section 13.5	5, 7, 33
Governance – risk management and accountability	<ul style="list-style-type: none"> Risk management 	ARRs – section 14.1	52 – 53, Appendix 2
	<ul style="list-style-type: none"> Audit committee 	ARRs – section 14.2	51 – 53, Appendix 2
	<ul style="list-style-type: none"> Internal audit 	ARRs – section 14.3	53
	<ul style="list-style-type: none"> External scrutiny 	ARRs – section 14.4	53, 56
	<ul style="list-style-type: none"> Information systems and recordkeeping 	ARRs – section 14.5	54 – 55

Summary of requirement	Basis for requirement	Annual report reference	
Governance – human resources	<ul style="list-style-type: none"> • Strategic workforce planning and performance 	ARRs – section 15.1	6 – 7, 55 – 56
	<ul style="list-style-type: none"> • Early retirement, redundancy and retrenchment 	Directive No.04/18 <i>Early Retirement, Redundancy and Retrenchment</i> ARRs – section 15.2	55
Open Data	<ul style="list-style-type: none"> • Statement advising publication of information 	ARRs – section 16	54
	<ul style="list-style-type: none"> • Consultancies 	ARRs – section 33.1	https://data.qld.gov.au
	<ul style="list-style-type: none"> • Overseas travel 	ARRs – section 33.2	https://data.qld.gov.au
	<ul style="list-style-type: none"> • Queensland Language Services Policy 	ARRs – section 33.3	n/a
Financial statements	<ul style="list-style-type: none"> • Certification of financial statements 	FAA – section 62 FPMS – sections 38, 39 and 46 ARRs – section 17.1	88
	<ul style="list-style-type: none"> • Independent Auditor’s Report 	FAA – section 62 FPMS – section 46 ARRs – section 17.2	89 - 91

FAA *Financial Accountability Act 2009*

FPMS *Financial and Performance Management Standard 2019*

ARRs *Annual report requirements for Queensland Government agencies*