

# FORM B: Application for recognition of an equivalent educational setting for Provisional Registration purposes

## FORM B: Organisation

If teaching the QCAA Kindergarten Guideline, submit only a Form K. Do not use this form.

Under the *Education (Queensland College of Teachers) Act 2005 (the Act) (s22-24)* holders of provisional registration are required to meet professional practice requirements prescribed in the *Regulation (s6 (1))* as:

(a) *successful completion of 1 year of duties as a teacher or*

(b) *other experience the College is satisfied is the equivalent of successful completion of 1 year duties as a teacher at a school.*

Experience in a recognised school in Australia or New Zealand is acceptable. Teaching in a setting other than a recognised school is acceptable if delivering a syllabus or kindergarten guideline approved or accredited by the Queensland Curriculum and Assessment Authority (QCAA).

Other institutions may apply to the College for the experience in that setting to be recognised for equivalence of experience for provisional registration purposes.

Completion of this application by other settings is necessary to provide the information required by the College in order for the College to be satisfied about the equivalence of the experience.

All criteria must be met.

### 1 EDUCATIONAL INSTITUTION DETAILS

|   |                      |           |  |
|---|----------------------|-----------|--|
| Name of institution                           | <input type="text"/> |           |  |
| Type of institution<br>e.g. child care centre | <input type="text"/> |           |  |
| Address                                       | <input type="text"/> |           |  |
| City/Town/Suburb                              | State                | Post Code |  |
| Email address                                 | <input type="text"/> |           |  |
| Website                                       | <input type="text"/> |           |  |
| Postal address if different from above        | <input type="text"/> |           |  |
| PO Box  | <input type="text"/> |           |  |
| City/Town/Suburb                              | State                | Post Code |  |
| Nominated contact for the institution         | <input type="text"/> |           |  |
| Name  | <input type="text"/> |           |  |
| Position                                      | <input type="text"/> |           |  |
| Work Number                                   | Fax number           |           |  |
| Email address                                 | <input type="text"/> |           |  |

### 2 EQUIVALENCE CRITERIA

#### Teaching Role

Does the teaching role involve working with all of the seven Australian Professional Standards for Teachers?

Yes  No

Is the provisionally registered teacher responsible for planning, delivering and assessing the educational program outlined below?

Yes  No

Please note that each provisionally registered teacher who wishes to use their teaching experience in this setting must complete a *Form A: Individual* **before** commencing to work towards the experience necessary for gaining full registration.

**2 EQUIVALENCE CRITERIA (cont.)**

Educational Program (Please attach Program Profile)

1. The educational program, delivered by your institution, is derived from a dedicated curriculum and recognised, endorsed, approved or accredited by a recognised authority:
  - approved or accredited by the Queensland Curriculum and Assessment Authority Yes  No
  - recognised by the Australian Curriculum, Assessment and Reporting Authority Yes  No
  - Australian Qualifications Framework training package endorsed by the National Skills Standards Council/Australian Industry and Skills Committee Yes  No
  - based on the Early Years Learning Framework Yes  No
  - accredited initial teacher education program Yes  No

Attachment provided (evidence of approval/accreditation/recognition by QCAA/AQF) if applicable. Yes  No
2. The program is delivered to both individuals and groups:  
size of group(s)
3. The program must be developmental - occurs over a reasonable period of time (e.g. a semester), is taught to the same group of learners, builds on prior learning and prepares for subsequent learning  
Time frame of program  weeks
4. Educational outcomes are specified in the program. Describe, with reference to attach program documentation.  
 Attachment provided
5. The age levels of learners in the educational program may include adolescent and adult learners but cannot extend to learners aged more than one years below those of school age (Prep minus 1 years).  
Age level of learners  years

Supervision

1. The provisionally registered teacher must be supervised by the person with responsibility for the educational program in the institution. The supervisor must be a fully registered teacher with at least five years of teaching experience. Provide details of the person responsible for supervision of the provisionally registered teacher. (If there is more than one supervisor, attach details of each.)

Name

Position in Organisation

QCT registration number  Years of teaching

2. Describe the nature of the supervision, including the amount of contact with the provisionally registered teacher. (Use attachment if insufficient space)



An institution assessed as meeting the criteria retains its 'QCT Recognition of an Educational Setting for Equivalence of Experience for Provisional Registration purposes' status for a period of two years, unless acceptance is withdrawn earlier by the College based on information that the institution no longer meets the criteria.

Contact us

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