

## Purpose

Each year the Queensland College of Teachers (QCT) awards a small number of research grants to assist practising Queensland teachers in presenting their research at key Australian education conferences.

The grant provides financial assistance to cover conference registration fees, travel and accommodation associated with attendance.

This initiative is part of the QCT's program of activities to promote teaching as a profession.

## Research

Research may include action research, evaluation of pedagogical approaches or case studies of a group of children/ students. It should be informed by evidence-based practice. Research can come from primary, secondary, or early childhood settings.

## Eligibility

To be eligible to apply for a QCT Teacher Research Grant, you must:

- be registered as a teacher in Queensland
- be undertaking, or have completed teaching-based research
- have written a paper to present at a state or national education research conference
- be able to attend the conference.

If papers are co-authored the role of each author should be made clear, and the position and institutional affiliation of each author should be stated.

This grant will be paid as a reimbursement.

Grant recipients should not be the recipient of any other travel funding to attend the conference.

Previous QCT Teacher Research Grant recipients may apply with new research but must declare previous funding on their application.

## Timelines

Grant applications must be on the attached form and must be submitted to the QCT by close of business on the last day of Term 1. Successful applications will be notified at the start of Term 2. Any extension to timelines will be communicated on the website.

## How do I apply for a QCT research grant?

Applicants must submit an abstract of up to 300 words and include:

- a title
- a research question
- an overview and significance of research
- a short review of literature
- outcomes (expected or actual)
- methodology
- teacher registration number
- support letter from my principal/supervisor
- list of indicative costs for attendance to the conference.

Applications should also include a confirmation of acceptance to a conference or receipt of conference submission.

## What process will be used to select grant recipients?

The following merit criteria will be used to assess applications:

- significance of research (classroom, school and/or professional level)
- clearly articulated methodology
- coherent organisation and clear written expression
- relevance of the paper to the conference.

Grants will be contingent on acceptance of the presentation proposal by the relevant conference organisers in writing and paid as a reimbursement.

The selection panel's decision is final.

## What is covered by the grant and how is it paid?

The QCT Teacher Research Grant will cover the following costs per application/paper:

- conference registration fees
- return economy-class air travel (if required) to the conference from the port nearest the teacher's residence in Australia
- accommodation associated with conference attendance
- other reasonable expenses (e.g. for meals not included in conference registration) incurred due to attending the conference.

Costs will be reimbursed in accordance with public service guidelines through submission of a QCT expenses claim form.

Grant winners will be publicised on the QCT website and/or other QCT publications. Papers of grant recipients may also be published by the QCT on its website or elsewhere.

# Teacher Research Grants Application



## 1 PERSONAL DETAILS

Full name								
Address								
City		State		Post Code				
Phone (Home)		Phone (Mobile)						
Email address								
School Name								
Address								
City		State		Post Code				
Phone								

## 2 CONFERENCE DETAILS

Conference where paper will be presented

(Please include name of conference, organisation/association holding conference, dates and location)

Name of Conference	
Organisation	
Location	
Dates	

I have submitted a proposal to the relevant conference as required by conference organisers. ☐

The proposal has been accepted for presentation at the conference. Yes ☐ No ☐

If yes, please attach evidence of acceptance.

My school will/will not require reimbursement for TRS to cover my absence\*. Number of days of TRS required (if applicable):

\*NB: TRS will not be funded if conference is held during school holidays.

## 3 SIGNATURE

If my application is successful, I agree to:

- acknowledge the support of the QCT in my paper and at my presentation during the conference
- provide the QCT with a copy of my paper which it may (at its discretion) make available on its website
- engage in a brief interview about my research which the QCT may (at its discretion) make available on its website

Signature

DD/MM/YYYY

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**Please return the Application form and your support material to Queensland College of Teachers via email or post.**

**Email:** media@qct.edu.au

**POST:** GPO Box 702, BRISBANE QLD 4001

### PRIVACY STATEMENT

Personal information collected in this form is to enable the Queensland College of Teachers (QCT) to \*consider the application in relation to its function of promoting the teaching profession (section 232 of the Education (Queensland College of Teachers) Act 2005). The information will only be accessed by authorised persons, service providers, staff and committees of the QCT and will not be given to any other person or agency unless permission is given or the QCT is required or permitted by law to disclose the information further. Further details about the QCT's Privacy Statement and collection of personal information may be found on the QCT's website, www.qct.edu.au.

Contact us

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or call 1300 720 944

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www.qct.edu.au