

Digital Portfolio User Guide

Enabling portfolio feedback

This support page provides information on sharing your digital portfolio with a Mentor, Reviewer or colleague and enabling them to provide feedback directly to your portfolio.

Note: Your colleague will require an iOS device (iPad or iPhone) to access the portfolio that you share.

The coloured boxes provide steps for iPads (orange) and Windows/Mac (blue)

iPads

– Sign in to the iTunes U app

Select the Course Settings under your *Admin* tab

Enable *Discussions* by sliding the tab over

Select the *Enrolment* tab and enable *course enrolment*

Provide the course code to the person providing feedback

The next steps are for the person providing feedback to your portfolio

Access the portfolio via the enrol code

Locate the descriptor for feedback

Select *Start a Discussion*

Follow the prompts to add the topic and feedback

Windows & MAC devices

– Sign in to iTunes U (Chrome or Firefox)
<http://itunesu.itunes.apple.com>

Select the Course Settings under your *Admin* tab

Tick the *Enable course discussions* feature under the *Discussions* heading

Select the *Enrolment* tab and tick *Enable course enrolment*

Provide the Enrolment code to the person providing feedback

The next steps are for the person providing feedback to your portfolio

Access the portfolio via the enrol code

Locate the descriptor for feedback

Select *Start a Discussion*

Follow the prompts to add the topic and feedback