

# Experience requirements for full registration as a teacher on application

## POLICY

### Purpose and Measures

#### Purpose

To define the experience requirements for eligibility for full registration on application under s14(1)(a) of the *Education (Queensland College of Teachers) Act 2005* (the Act).

#### Rationale

The Queensland College of Teachers (QCT) needs to decide if an applicant for full registration under s14(1)(a) of the Act has attained the experience for full registration.

#### Performance measures

Percentage of matters where the original decision made under this policy is amended by the Internal Review Committee or the relevant external body.

#### Scope

This policy excludes applications for registration by persons:

- who currently hold provisional registration with the QCT
- who have applied for registration under mutual recognition.

### Background Information

Under s14(1)(a) of the Act, a person can apply for full registration. Under s20(1)(a) of the Act, the QCT must consider an application and decide whether to grant an applicant full registration or provisional registration, with or without conditions.

Under s8(1)(a)(i) of the Act, a person is eligible for full registration if they have the qualifications<sup>1</sup> and **experience** prescribed under a Regulation. Section 6 of the *Education (Queensland College of Teachers) Regulation 2016* (the Regulation) states that the **experience** for full registration is:

- successful completion of one year<sup>2</sup> of duties as a teacher<sup>3</sup> at a school<sup>4</sup>; or
- other experience the college is satisfied is the equivalent of successful completion of one year of duties as a teacher at a school.

<sup>1</sup> The qualifications required for full registration are outlined in s5 of the Regulation.

<sup>2</sup> *One year* – see Definitions

<sup>3</sup> *Teacher* – see definition in Schedule 3 of the [Act](#)

<sup>4</sup> *School* – see definition in Schedule 3 of the [Act](#)

### Policy Statement

#### Required experience

The experience required for full registration under s14(1)(a) of the Act, is:

- successful completion<sup>5</sup> of one year of teaching in State schools or non-State schools<sup>6</sup> in Queensland; or
- successful completion of one year of teaching in recognised schools<sup>7</sup> in
  - an Australian State (other than Queensland), an Australian Territory or New Zealand; or
  - a country other than Australia or New Zealand at which an educational program is offered that is based on:
    - the national curriculum developed and administered by the Australian Curriculum, Assessment and Reporting Authority under the *Australian Curriculum, Assessment and Reporting Authority Act 2008* (Cwth); or
    - a syllabus developed, revised or purchased for a senior subject or P-10 subject by the Queensland Curriculum and Assessment Authority under the *Education (Queensland Curriculum and Assessment Authority) Act 2014*.

The experience must have:

- taken place after the applicant had attained qualifications accepted by the QCT for registration
- been undertaken in full, no more than five years prior to the date of application for full registration
- encompassed the full scope of knowledge, understanding and skills described by the Australian Professional Standards for Teachers (APST) at the Proficient career stage or the Australian Professional Standard for Principals (Standard for Principals)
- involved substantial experience<sup>8</sup> and continuous blocks of experience if the role was part-time or casual

<sup>5</sup> *Successful completion* – see Definitions.

<sup>6</sup> *State school and non state school* - defined in Schedule 3 of the Act

<sup>7</sup> *Recognised school* – see Definitions

<sup>8</sup> *Substantial experience* – see Definitions

## Applicants who had previously held full registration with the QCT

Applicants who had previously been granted full registration or renewed their full registration under the APST<sup>9</sup> and do not have the required experience in the settings listed above:

- may be granted full registration if they have successful completion of one year of teaching experience in the past five years, in Queensland, delivering an educational program based on a kindergarten guideline developed, purchased and revised, or accredited by the Queensland Curriculum and Assessment Authority under the *Education (Queensland Curriculum and Assessment Authority) Act 2014*; or
- may be granted full registration with a condition that they complete a Returning to Teaching (RTT) program if they have successful completion of one year of teaching experience in a recognised school, other than in Australia or New Zealand, in the past five years.

## Exceptional circumstances

In exceptional circumstances, where an applicant does not have the teaching experience outlined above, the QCT will consider, on a case-by-case basis, eligibility for full registration with a condition to complete an RTT program, including whether:

- there is a significant history of full registration with the QCT; and
- there is evidence of recent, substantial teaching-related experience in Australia.

## Definitions

### One year

One year of full-time equivalent experience. Defined as 200 days if the experience was not undertaken on a full-time basis (QCT Board, November 2007).

### Successful completion

The applicant meets the [Australian Professional Standards for Teachers at the Proficient career stage](#) or the requirements of the [Australian Professional Standard for Principals](#). For experience other than as a Principal, 'successful completion' is evidenced by a report completed by the Principal or Head Teacher of the school where the experience took place. For experience as a Principal, it is evidenced by a report completed by an authorised representative of the employing authority who is also a qualified teacher.

## Recognised school

A primary or secondary school that is accredited by the relevant authority of the country or state in which it is located. The characteristics of teaching experience in a recognised school can be found in the [Equivalent experience for full registration purposes policy](#)<sup>10</sup>.

## Substantial experience

Sufficient time to provide a person with the opportunity of engaging in all aspects of the teaching process or the leadership requirements of a Principal. The key elements for teachers and principals are described by the APST and the Standard for Principals, respectively.

## Related Policies and Delegations<sup>11</sup>

- [Transitioning from provisional to full registration policy](#)<sup>12</sup>
- [Equivalent experience for full registration purposes policy](#)<sup>13</sup>.

## Legislation

*Education (Queensland College of Teachers) Act 2005*

- S8 – Eligibility for full registration
- S14(1)(a) – Application for registration – full registration
- S20(1)(a)(i) – How college may decide application
- Schedule 3 – Definition of school, State school, non-State school and teacher

*Education (Queensland College of Teachers) Regulation 2016*

- Section 6 – Experience

## Supporting Documents

*Guidelines – Evidence requirements for full registration on application*

<sup>9</sup> The APST have been used by Queensland teachers for the purpose of moving from provisional to full registration and renewal of registration from 1 January 2013.

<sup>10</sup> QCT Board, February 2008 and most recently updated 2013.

<sup>11</sup> The delegation for the decision to grant or not grant full registration under S20 of the Act is detailed in the current QCT Table of Delegations

<sup>12</sup> QCT Board, November 2007 and most recently updated 2013.

<sup>13</sup> QCT Board, February 2008. This policy applies to holders of provisional registration who apply for full registration under S22 of the Act.

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