

Disclosure of change in teacher's police information

Approved Form 09 V05 February 2024



Under Section 68 of the *Education (Queensland College of Teachers) Act 2005* (the Act), if there is a change in an approved teacher's police information, the teacher must immediately disclose to the College the details of the change.

The maximum penalty for failure to do so is 100 penalty units. The current value of each penalty unit, as well as information regarding fines and special legislation, is available at <https://www.qld.gov.au/law/fines-and-penalties/types-of-fines/sentencing-fines-and-penalties-for-offences>.

For an approved teacher to whom police information does not exist, there is taken to be a change in the teacher's police information if the teacher acquires police information. Police information is defined in Schedule 3 of the Act and includes any charge and/or conviction for an offence in Queensland or elsewhere. Section 69 of the Act states that the disclosure must be in the approved form

A TEACHER'S DETAILS

Full name of approved teacher

Teacher registration number

B CHANGE IN POLICE INFORMATION DETAILS

Name of offence

Date charged/convicted

Date offence was committed or is alleged to have been committed

Details of charge or offence

Date of court appearance

Name of court

If convicted, was the conviction recorded?

☐

Yes

☐

No

Sentence imposed

C TEACHER'S DECLARATION

I declare the above particulars to be true and correct.

Signed

Date

DD/MM/YYYY

Email a completed form for each new offence to professionalconductunit@qct.edu.au. Please contact us via the channels below if a different method is required.

Contact us

2275 | FO33 | 0224

07 3377 4777

or call 1300 720 944

PO Box 389
Toowong Qld 4066 Australia

www.qct.edu.au